

## **LUNCH BUNCH COORDINATORS**

**Purpose:** Provide a regular time and setting for women of the congregation to fellowship and learn together.

**Composition:** 2-3 women of the congregation.

**Terms:** 2 year terms, staggered

**Responsibilities:**

1. Lead an organizational meeting in September to solicit ideas, speakers and topics.
2. Create a plan for coming school year; contact and confirm speakers and dates.
3. Communicate upcoming plans and promote the monthly meetings using the Assembly Line, Sunday morning announcements, Assembly Third Hour (Facebook), and occasional emails.
4. Arrange with Assembly's administrator to schedule the meetinghouse for the monthly meetings and for the use of the PA system.
5. Set out napkins, glasses and pitchers of water. Clean up and lock up after the meeting.

**History and background:** Lunch Bunch is probably as old as Assembly itself. As noted in the AMC history, much of the work of starting the new church was done by the women who organized and planned for the new congregation. They started a practice of meeting over lunch around their kitchen tables for a time of fellowship. Today Lunch Bunch follows a pattern of monthly meetings at the meetinghouse during the school year. Each person brings their own lunch, and a speaker shares on the topic chosen.

Honorariums are not given since most of the speakers are from Assembly or from agencies that Assembly supports through the Spending Plan or 2% Funds. If appropriate, in lieu of an honorarium, the Lunch Bunch Coordinators may request 2% Funds be distributed to the agency represented by the speaker.

*DRAFT Job Description*

*Mary Yoder Holsopple, Sharon Kauffman, January 2020*