

## **CONGREGATIONAL FACILITATOR**

**Purpose:** To be available to facilitate congregational meetings, working in collaboration with the Chair of the Leadership Group when pastor facilitator is away or there is a conflict of interest with the pastor leading the meeting.

**Term:**

1. Serves a one year term (following one year term as chair-elect).
2. Nominated by Leader Selection Committee, affirmed by congregation.
3. Accountable to Leadership Group and congregation. Pastoral team contact: Lora Nafziger

**Responsibilities:**

1. To prepare with Chair of the Leadership Group prior to congregational meeting.
2. To facilitate discussion during meetings.
3. To encourage participation, identify communication problems and help group to deal with conflict in healthy ways.
4. To test for agreement and confirm when a decision has been reached.

**Time involved:**

Preparation and leading monthly congregational meetings.

**Qualifications:**

1. Experience and skills in group facilitation and consensus building.
2. Knows congregation.
3. Has a tough skin.
4. Covenanted member is preferred (not required).

**Note:** A Facilitator Elect will be selected through the Leader Selection Process and affirmed by the congregation to serve as a substitute and in preparation for the following year.

Updated January 2019